

## EXECUTIVE COMMITTEE OFFICERS

Quintus Jett, President  
Blake Lynch, Vice President  
Angela Gilbert, Treasurer  
Emily Reyes, Secretary

## BOARD MEMBERS

Jace Dawson, At Large Rep.  
Angela Gilbert, At Large Rep.  
Quintus Jett, At Large Rep.  
Blake Lynch, At Large Rep.  
Tora Miller, Homeowner Rep.  
Ernesto Ramirez, Homeowner Rep.  
Jhoiey Ramirez, At Large Rep.  
Emily Reyes, At Large Rep.  
Alexandria Sulaimankhil, Youth Rep.  
Connie Thomas, Community Interest Rep.  
Julio Valdez, At Large Rep.  
Richard Williams, Business Rep.  
Vacant, Business Rep. (term expiring 2027)  
Vacant, Education Rep. (term expiring 2027)  
Vacant, Youth Rep (term expiring 2025)  
Vacant, At Large Rep. (term expiring 2029)



## BOARD OF THE WEST ADAMS NEIGHBORHOOD COUNCIL

P.O. BOX 78474 Los Angeles, CA 90016

Email: [westadamsnc@gmail.com](mailto:westadamsnc@gmail.com)

Website: [westadamsnc.org](http://westadamsnc.org)

## West Adams Neighborhood Council

Meets third Monday's each month & fourth Monday's in February, January and June  
Vineyard Recreation Center  
2942 Vineyard Ave, Los Angeles, CA, 90016

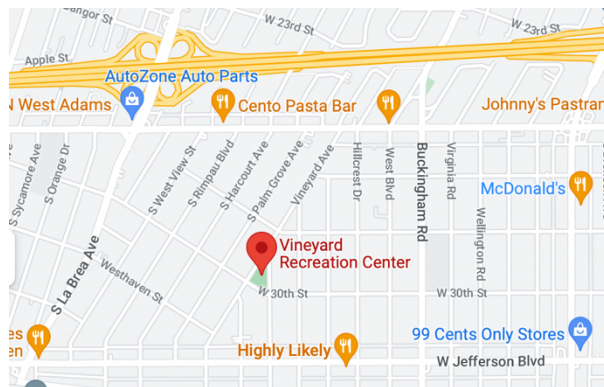
## DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

City Hall  
200 N. Spring St. 20<sup>th</sup> Floor  
Los Angeles, CA 90012  
Tel: (213) 978-1551 | Toll Free: 311  
Fax: (213) 978-1751  
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Website: [empowerla.org](http://empowerla.org)

# West Adams Neighborhood Council HYBRID Board & Stakeholders Meeting Agenda

**Monday, December 15, 2025 (6:30pm)**

**Vineyard Recreation Center - 2942 Vineyard Avenue, Los Angeles, CA 90016**



In conformity with the October 6, 2023 enactment of California Senate Bill 411 and LA City Council approval on November 1, 2023, this West Adams Neighborhood Council subcommittee meeting will also be conducted virtually. **Join Zoom Meeting**

<https://us02web.zoom.us/j/86743299581?pwd=bloZL3XjWcHaCn12bK01eHfL2bpDG1.1>



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**West Adams Neighborhood Council**  
**Hybrid - Board & Stakeholders Meeting Agenda**  
**Monday, December 15, 2025 (6:30pm)**

**Vineyard Recreation Center - 2942 Vineyard Avenue, Los Angeles, CA 90016**

Join Zoom Meeting

<https://us02web.zoom.us/j/86743299581?pwd=bloZL3XjWcHaCn12bK01eHfL2bpDG1.1>

Meeting ID: 867 4329 9581

Passcode: 875776

One tap mobile

+16699006833,,86743299581#,,,,\*875776# US (San Jose)

+16694449171,,86743299581#,,,,\*875776# US

**AGENDA** *(Please note: All items may be discussed in a different order than how they are listed on the agenda on the day of the noticed meeting. The order of business may be changed without notice).*

1. **Call to Order:** Welcome and Roll Call of Board Members
2. **General Public Comment:** Public comments on non-agenda items (2 min max per person, with no discussion – clarification questions only)
3. **Reports from Government Officials & Representatives.** (4 min max per representative, followed by accelerated Q&A for follow up with that representative)
4. **WANC Activity Reports**, including but limited to subcommittees and individual board member activities
  - a. Board member activities (as individuals) and standing *Incomplete trainings and renewals listed in attachments – Appendix, page 7.* See <https://neighborhoodempowerment.lac-ity.gov/wanc/>



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- b. WANC Board vacancies: Education Representative, expiring 2027; Business Representative., expiring 2027. At-Large Representative, expiring 2029.
- c. Subcommittees: **Executive, Finance, Land Use, Outreach, Public Safety, Rules, Youth & Education**. For questions about, report from, or to become a stakeholder member or participant on any committee: email **[contact@westadamsnc.org](mailto:contact@westadamsnc.org)**.
- d. **WANC-area Community Events**

- **Menorah in the Park**, sponsored by Chabad West Adams.  
Sunday, December 21 @6pm.Vineyard Recreation Center.

Please email [outreach@westadamsnc.org](mailto:outreach@westadamsnc.org) to notify us of any forthcoming community events within our Neighborhood Council boundaries

<https://westadamsnc.org/wp-content/uploads/West-Adams-Neighborhood-Council-Map.pdf>

## 5. Old Business

- a. Approve the minutes of **Board & Stakeholder Meeting on November 17, 2025**  
<https://ncmanager.org/nc/wanc/board/meetings/2025-11-17/minutes?locale=en>

### b. Treasurer Report

1. Discussion and possible action to approve **October 2025 MER**  
<https://cityclerk.lacity.org/NCFundPortal/display.cfm?id=9848&type=5>
2. Discussion and possible action to **amend WANC FY25-26 budget** to add the following to Operating Expenses:
  - U.S. Mailbox expenses - \$300
  - Partners in Diversity, Inc. (L.A. City approved vendor) for flexible staff solutions - \$3,500



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**3. Discussion and approval of Angela Gilbert's reimbursement to the City of Los Angeles in amount of \$60.69.**

**6. New Business**

- a. Presentation, discussion, and board recommendation regarding:  
a **Class 2 Conditional Use Permit** to permit the on-site sale and consumption of a full-line of alcoholic beverage at **5461 Jefferson Boulevard, the Padel Club**, (an approximate 16,543 square foot indoor tennis club with 42 indoor seats).
- b. Discussion and possible approval to **authorize the WANC Executive Committee** to finalize the scope, hourly rate, and recruitment approach with Partners in Diversity, Inc. for a **part-time (hourly) Administrative & Digital Support Assistant**, not to exceed 15 hours per month.

An Administrative & Digital Support Assistant (recruited through Partners in Diversity, Inc.) would provide light administrative, organizational, and digital support to help this Neighborhood Council *stay organized, transparent, and responsive to its community*. This role is ideal for someone who is detail-oriented, tech-comfortable, and happy to support a small team with practical, hands-on tasks each Billable range: \$36.25 per hour - \$43.50 per hour

- c. Discussion and potential actions on **WANC activities, priorities, and events in December 2025, January 2026, February 2026**
  1. **Online WANC Community Voices (proposed Saturday, January 10, 9:30am)**, with recorded AI summaries of public comments on community issues, including but not limited to: Parking, Vacant and abandoned properties California Senate Bill 79 (overrides local zoning to allow more housing density near transit hubs).

*Will involve marketing, facilitation, and online hosting already covered by WANC existing budget and operations, with the organization and assistance of responsible board members.*



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## **7. Upcoming public business meetings and agenda**

- a. 4<sup>th</sup> Monday, January 26, WANC Board & Stakeholder Meeting
- b. 4<sup>th</sup> Monday, February 23, WANC Board & Stakeholder Meeting
- c. TBD WANC Special Board & Stakeholder Meeting (ByLaws)

## **8. Adjourn**

### **SB 411 Updates:**

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.



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(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant **to subparagraph (D), until the timed general public comment period has elapsed.**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Department of Neighborhood Empowerment by email, [NCsupport@LACity.org](mailto:NCsupport@LACity.org) or by telephone 213-978-1551.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – WANC agendas are posted for public review as follows:

- Vineyard Recreation Center, 2942 Vineyard Ave, Los Angeles, 90016
- [www.WestAdamsNC.org](http://www.WestAdamsNC.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at West Adams Neighborhood Council  
<https://www.lacity.org/subscriptions>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org) Public Access of Records - In compliance





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with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.WestAdamsNC.org](http://www.WestAdamsNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dorsay Dujon, Secretary, at 323- 998-0616 or email at: [westadamsnc@gmail.com](mailto:westadamsnc@gmail.com). Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website: [www.WestAdamsNC.org](http://www.WestAdamsNC.org)

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**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.WestAdamsNC.org](http://www.WestAdamsNC.org)

## ATTACHMENTS

### AGENDA ITEM 4A

**Incomplete trainings and renewals (as of Friday, December 12); completion of all trainings required for voting on any business matter**

Lynch (Ethics), Miller (Ethics, Funding)