

Steven Meeks - President
Yolanda Davis-Overstreet - Vice President
Jace Dawson – Treasurer
Kristyn Yancy – At Large Representative
Sean Curley - Parliamentarian
Dorsay Dujon - At Large Representative
Connie Thomas - At Large Representative
Clint Simmons - Homeowner Representative
Vacant - Youth Representative
Vacant - Community Interest Representative
Richard Williams - Business Representative
Vacant - Business Representative
Abel Sun - At Large Representative
John Ma – At Large Representative
Brian Piatek- Homeowner Representative



DEPARTMENT OF NEIGHBORHOOD
EMPOWERMENT
City Hall
200 N. SPRING ST. 20THFloor
Los Angeles, CA 90012 TELEPHONE: (213) 978-1551
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West Adams Neighborhood Council

Special Meeting Revised Agenda

Zoom Meeting online or by telephone

Wednesday January 13, 2021, 6:00 PM

Please click the link below to join the webinar:

<https://zoom.us/j/84144536768>

Or by telephone dial US: 1-669-900-6833 or toll free 1-877-853-5257

And enter this Webinar ID: 84144536768

1. **Call to order and Roll Call,**
2. **General Public Comment:** non agenda items (one minute per person)
3. Discussion and possible action removal of treasurer as card holder and treasurer for the following reasons under **A.B.C.D.**
 - A. Unauthorized use of NC credit card for vehicle rental for personal use as cited below
 - NC Funding Policy and Guidelines NC Funding Program Policy 2.0 - Expenditures**
 - 9. Prohibited Usage of the NC Bank Card**
 - a. Expenditure Types**
 - i. Personal purchases**
 - 10. Unacceptable Purchases/Transactions with NC Funds**
 - The following are prohibited:**
 - i. Any purchases made without prior approval of the Board, and any purchases that are not identified in the NC approved budget.**
 - xiii. Personal transportation costs or vehicle parking fees and traffic tickets.**
 - B. For transparency as a public document with West Adams NC name, not providing vehicle rental contract/agreement and receipt to the public and or Board Member(s) as requested.
NC Funding Policy and Guidelines
 - C. Treasurer never immediately notified anyone on the the Board that the NC credit card was used in a personal vehicle rental.
 - 1. Fiduciary Responsibility**
 - If at any time a funding discrepancy is discovered, the board should be notified immediately so that it may be discussed and corrected.**
 - D. Inability to perform required role as Treasurer in one or more aspect as required below under WANC bylaws.

Bylaws

ARTICLE VI OFFICERS

Treasurer: The Treasurer shall be responsible for overseeing, custody and control of the fiscal record-keeping for the Council funds and assets; establishing and maintaining a system of booking and accounting for the Council as prescribed by the Department of Neighborhood Empowerment (Department) in accordance with Generally Accepted Accounting Principles (GAAP) and all applicable Local, State or Federal laws; being a required signatory on all funding matters; establishing communication with the City accounting services, vendors and recipients of community improvements or event funding; preparing and submission of all demand warrants to the city along with required documentation; purchasing and control of all credit card issued by the City; reconciling



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of all expenditures against the approved annual budget and city fiscal records; and complying with City auditing requirements

The Treasurer shall make a report to the Governing Body on the finances at every regular meeting. He/she shall perform such other duties as may be prescribed by the Board, the Financial Accountability Guidelines of the bylaws.

ARTICLE IX FINANCIAL ACCOUNTABILITY

- A. The Treasurer, however, shall be ultimately responsible for the maintenance of the system of bookkeeping and accounting and for the protection of all Council assets.
4. Discussion and possible action on approval of May, June, July, August, September, October, November, December and any other outstanding MER's
5. Discussion and possible action on approval to migrate the westadamsnc.org domain registration and website hosting from The Mailroom accounts to new accounts not to exceed \$250
6. Adjourn

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the West Adams Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial 1-669-900-6833 and enter 84144536768 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

BOARD OF THE WEST ADAMS
NEIGHBORHOOD COUNCIL
P.O. BOX 78474
323-451-9262
westadamsnc.org



West Adams Neighborhood Council
Meets Every Third Monday of the Month @
Vineyard Recreation Center, 2942 Vineyard Ave,
Los Angeles, CA, 90016

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THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Department of Neighborhood Empowerment by email, NCsupport@LACity.org or by telephone 213-978-1551. PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Vineyard Recreation Center at our website: westadamsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact WANC by email westadamsnc@gmail.com or by telephone, 323-451-9262.. PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. PUBLIC POSTING OF AGENDAS – WANC agendas are posted for public review as follows:

- Vineyard Recreation Center, 2942 Vineyard Ave, Los Angeles, 90016
- www.WestAdamsNC.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WANCs process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WANC Bylaws.

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a WANC at (323) 451-9262, o por correo electrónico westadamsnc@gmail.com para avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978-1960 or ethics.commission@lacity.org

